



STATE OF TENNESSEE

Position Announcement

Tennessee Department of Correction
Director of Community Supervision
(Executive Service)

The Tennessee Department of Correction seeks an experienced professional with a proven management background in the field of criminal justice to fill this executive service position. Reporting directly to the Deputy Commissioner of Operations, this position works with the Board of Parole, state prisons, local and federal agencies, and the courts to ensure the effective management of offenders under community supervision, by the TDOC.

Responsibilities:

The Director of Community Supervision is responsible for overseeing the daily operations of approximately 1000 employees; formulating methods of investigation, evaluation and supervision of persons under the supervision of the department; developing and implementing various techniques relating to the casework of probation and parole officers, including, but not limited to, interviewing, organization of records, analysis of information, development of plans for supervision and the coordination of efforts by individuals and other governmental agencies involving the treatment and rehabilitation of persons released on community supervision; assisting the Commissioner in promulgating rules and regulations for the guidance of the probation and parole officers in the conduct of their work; supervising the work of the probation and parole officers; cooperating fully with state courts of criminal jurisdiction in all matters relating to persons who have been released on community supervision; and establishing conditions of supervision for and supervise sex offenders sentenced to community supervision for life.

Department Makeup:

Community Supervision is a division within TDOC and is composed of eight (8) districts which encompass 45 field offices with various satellite offices. Community Supervision includes probation, parole, and community corrections.

Minimum Qualifications:

Five (5) years of related administrative experience and an advanced degree in any of the following fields: penology, corrections, law enforcement, law, public administration, rehabilitation, or social work.

Salary Range: \$5,125 - \$9,235 monthly (Grade 115) commensurate with qualifications and experience

To Apply: Submit a letter of application with complete resume including specific data regarding education, positions held, leadership roles, salary history, to:

Ginalyn L. Grosz, ASA II
Human Resources Division
Tennessee Department of Correction
Rachel Jackson Building – 3rd Floor
320 Sixth Avenue North
Nashville TN 37243-0465
Ginalyn.L.Grosz@TN.Gov
615-741-1000 extension 8019

Closing: Resume/Application must be received on or before December 21, 2012.